



YOUR SUCCESS IS OUR BUSINESS

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# NORTH FLORIDA

# CONTACT



DECEMBER 2012

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## Calendar



12/17

C-Corps pay quarterly installment of 2012 estimated tax

1120 due for YE 9/30/12 & YE 3/31/12 on extension

Payroll tax deposit due if liability is over \$2500

12/20

Sales tax reports due

12/21 - 1/1

Office Closed (return 1/2/13)

### Office Hours:

8 am to 5 pm  
Monday - Thursday

Closed on Fridays



## Important Dates!

### Semi-Weekly 941 Deposit Due Dates

Payroll Check Date:	Deposit is Due on:
Dec 1-4	Dec 7
Dec 5-7	Dec 12
Dec 8-11	Dec 14
Dec 12-14	Dec 19
Dec 15-18	Dec 21
Dec 19-21	Dec 27
Dec 22-25	Dec 28
Dec 26-28	Jan 3
Dec 29-31	Jan 4

## LAST CHANCE!!!



In November, SBG sent you a letter requesting information regarding your health insurance and automobile mileage. If you pay health insurance premiums through an S Corporation, it is **mandatory** for this expense to go through your payroll and be shown on your W-2 in order to take the deduction. **If your last paycheck of 2012 is in mid or late December, then you have one more chance to take advantage of this tax credit.** We will need your completed 2012 Fringe Benefits form as soon as possible so we can make the proper calculations and get this information back to you so it can be reported to your payroll processing company before your final payroll check in 2012.

**PLEASE NOTE:** We will need a completed form for EACH OFFICER/SHAREHOLDER. You can find the form on our website at [www.smallbg.com](http://www.smallbg.com) under **FORMS**. Please take the time right now to fill out this form and get it back to SBG by fax at 731-5544, by email to [sbg@smallbg.com](mailto:sbg@smallbg.com) or put it in the mail to us. If you need any help with the completion of this form, contact SBG at 731-2221 and we will be happy to assist you.

### Information Return Penalties Increasing

Effective for all information returns (Forms 1099, W-2, etc.), the penalties for failure to file and for incorrect filings have doubled. The maximum penalty allowed to be assessed per year has more than doubled. The former \$50 penalty is now \$100 per form. Please be sure to provide SBG with complete and accurate information to prepare your W-2s and 1099s.



### Florida Escheat Rules

Any payroll checks that remain uncashed for 1 year and any other checks that remain uncashed for 5 years fall under "The Florida Disposition of Unclaimed Property Act." You are required to perform due diligence (i.e., written notice to last known address). After the required periods, the property must be reported to the State of Florida. There are penalties for failing to report unclaimed property. Please contact SBG for more information.

### GROW our Business

#### Do you KNOW an Entrepreneur?

Refer them to Small Business Group & they will receive a one-on-one consultation...  
**FREE!**

If they sign up with SBG, YOU could receive a credit on next year's engagement.

Contact SBG at 731-2221



**TIS THE SEASON...**

**Bonus**



FORMULA  
GROSS = Net Bonus Check Amount Desired  
BONUS .6935

FOR EXAMPLE:

Gross Bonus Amount = \$100 = **\$144.20**  
.6935

FED W/H = \$144.20 X 0.25 = **\$36.05**  
FICA = \$144.20 X 0.0565 = **\$ 8.15**  
Total Deductions = **\$44.20**

**\$144.20**  
**- 44.20**  
**\$100 BONUS!**

### Want to give Christmas bonuses?

For example, I want to pay a net bonus of \$100 to my employee. What is the gross amount of the bonus and how do I calculate the FICA and Withholding amount? To do this, use the formulas below to get the gross check amount and the federal withholding amount. Once you have both, input the gross check in QB and then change the Federal Withholding amount in the check preview screen: just enter the calculated federal withholding from the formula — put it in as a negative number. This should result in the net check amount you wanted and you don't have to change the SS & Med totals. Contact us if you need help!

**IMPORTANT NOTE:**  
Make sure ALL bonuses are  
subject to payroll taxes!



## The Tax Ticker

**IRS pushes the limits in 2013.** The IRS has announced more than two dozen inflation-based adjustments for retirement plans and other tax parameters for 2013, including the following:

- The annual gift tax exclusion increases to \$14,000 (up from \$13,000).
- The “kiddie tax” threshold on unearned income increases to \$2,000 (up from \$1,900)
- The elective deferral (salary reduction) contribution limit for participants in 401(k), 403(b), and most 457 plans increases to \$17,500 (up from \$17,000)
- The limit for additions to defined contribution plans increases to \$51,000 (up from \$50,000).
- The limit for the annual benefit under a defined benefit plan increases to \$205,000 (up from \$200,000).
- The maximum compensation taken into account for qualified retirement plans increases to \$255,000 (up from \$250,000).

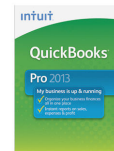
Note: Some limits, including the \$5,500 catch-up contribution limit for 401(k) participants age 50 or older, remain the same. (IRS Revenue Procedure 2012-41)

**Take credit only when due.** If you're claiming a tax credit on your return, it's important to make sure you're on firm ground. In a new report covering the tax years 2006 through 2009, the Treasury Inspector General for Tax Administration (TIGTA) found that taxpayers had to repay more than an estimated \$2.3 billion in credits that were erroneously claimed.

By the end of 2011, the IRS had recovered an estimated \$1.3 billion of the shortfall, mostly through refund offsets. In particular, TIGTA said that taxpayers repeatedly claimed erroneous child tax credits after the credits were disallowed the previous year.

For the full report, go to [www.tinyurl.com/TIGTAudit](http://www.tinyurl.com/TIGTAudit).

**QuickBooks Corner!**



## QuickBooks Pro 2013

The new 2013 version is now available for purchase or download if you would like to upgrade your QuickBooks program.

If you are currently using the Payroll feature in QB 2010, you will have to upgrade to the new 2013 version by the end of April 2013.



**Easy Access  
to the  
SBG Portal 24/7!**

You can now access your SBG Portal from

[www.smallbg.com](http://www.smallbg.com). Simply click

**SBG Portal**

on the home page.

Enter your login & password  
for access to your SBG Portal.

If you need assistance, contact Kewanna at  
904-731-2221 or [kgroman@smallbg.com](mailto:kgroman@smallbg.com).